ADRA India Disaster Response

Andaman Disaster Relief and Epidemic Prevention Project (\$ / 120 Day Duration - February 25 - June 25, 2005)

Timeline, Action and Project Implementation Plan

	Responsible	Location of	Timeline																					Г						
			rimeline	Preparation Phase									Implementation P						L L				<u>ı </u>		L					
Project Activities	Person	Activities	21	Preparati	23	24	25	26	27	28	1	2	3	4	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week
			Monday	Tuesday	23	24 Thursdav	Friday	Saturday	Sunday	Monday	Tuesday	Z Vednesda	3 Thursday	Friday	Week	week	week	week	week	week	week	Week	10	11	12	13	14	15	16	17
(1) Start Up			Monday	Tuesday	veanesaay	Inursday	Friday	Saturday	Sunday	Monday	Tuesday	vednesdaj	y i nursday	Fnday	2	3	4	5	6		8	g	10	11	12	13	14	15	16	- 1/
Selection of local staff (Project Manager (1) Project																														<u> </u>
Assistants (3), Site Engineer (1), Logistics Officer (1), Accountant/Cashier (1.5), Officer Assistant (1), Health																														1
Officers/Promoters (4))			x	x	x	x	x		X	x	X	x	x	x	x															<u> </u>
Contact the government to coordinate the shelter, public infrastructure, and health awareness programs			x	x	x	x	x		x	x	x	x	x	x	x													<u> </u>		<u> </u>
Establish job descriptions, contracts, scope of work,			x	x	x	x	x		x	x	x	x	x	x																
Selection of office space in Hut Bay							x		x	x	x	x	x	x	x															I
Establish channels of communication (telephone, email, fax) among Hut Bay, Port Blair and Delhi			x	x	x	x	x		x	x	x	x	x	x	x															L
Develop reporting formats for project staff (Weekly activity plan and weekly report)									x	x	x	x	x	x	x															
Develop reporting format for construction teams															x	x														
Develop reporting format for health teams									x	x	x	x	x	x	x	x														
Review and develop a health curriculum for the prevention activities			x	x	x	x	x		x	x	x	x	x	x	x	x														
Meet and network with other organizations to gather materials			x	x	×	x	×		x	x	x	x	×	x	x															
(2) Intermediate Shelters																														1
Consult with the government on their construction plans,			x	~	v	x	v		×	×	×	x	×	~	x	x														
including the proposed sites for construction Receive construction materials from the government at the			^	^		~			^		^	~		^																
construction sites Selection and hiring of unskilled laborers for the Cash-for-		1													X	x	X	×	x											<u> </u>
Work program Train the Trainers															x	x	x	x	x									\vdash		<u> </u>
Construction of intermediate shelters													-		x	x	-											\vdash		<u> </u>
Construction of intermediate shelters Prepare reports							-								x	x	x	x	x	x	x	х	x	x	x	x	x	\vdash		<u> </u>
															x	x	x	x	x	x	x	х	x	x	x	x	x	<u> </u>		
(3) Temporary Health Centers																														
Secure a storage facility in Port Blair and Hut Bay			x	x	x	x	x		x	x	x	x	x	x	x															<u> </u>
Procurement of prefabricated construction materials Transport of construction materials to the project sites with																														L
Transport of construction materials to the project sites with consultation with the government																		x	x	x	x	x	x							1
Verify with the government regarding the construction sites															x	x	×	x	x	×	x	x	x							
Construction of temporary health centers																				x	x	x	x	×	x					1
Procurement and transportation of furniture and other accessories																							x	x	x	x	x	x		
Procurement and installment of rainwater harvest systems																				x	x	x	x	x	x					
Construction of latrine toilets																				×	x	x	x	x	x					1
Prepare reports																				x	×	x	x	x	x	x	×	x		
(4) Wells																				Â	^	~	^	Â	^		^			
Select local sub-contracor(s) for making of well rings									×	×	×	x	×	x	x															
Secure a storage facility on site									X	x	X	X	X	X	x	x	×													<u> </u>
Procurement of construction supplies (cement sand and																												<u> </u>		<u> </u>
gravel) and materials Transport of supplies to site - consultation with the															x	x	x	x	x											<u> </u>
government Verify construction sites with leaders and receive their															x	x	x	x	x											<u> </u>
approval															x	x	x	x	x											
Hire local laborers to dig wells					$\left - \right $										x	x	x	x	x	x	x							\vdash		<u> </u>
Installment of rings, lining, coverings, platforms, etc.							-			<u> </u>								x	x	x	x	x	x	x	x			\vdash		<u> </u>
Disinfect well water																				\vdash					x	x	x	x		<u> </u>
Prepare reports									L	L	L	L			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
(5) Epidemic Prevention																												\square		<u> </u>
Review and modify existing materials on hygiene and sanitation targeting children							x		x	x	x	x	x	x	x	x														
Source materials							x		x	x	x	x	x	x	x	x														
Determine scope and process of intervention - 2 methods: (1) posters, materials, key messages (2) Participatory																					_									
activities and interactions and the education process (number of visits)							x		x	x	x	x	x	x	x							[
Identify intervention's 'Key Messages'		1					x		x	x	x	x	x	x	x															
Team meeting, orientation and training on the intervention (2 teams of project staff and identified camp members)															x	x														
Collection of incidence of dirrhoeal diseases, skin		1													^	~														
complaints and ARI from the medical teams already stationed in the camps (set baseline and monitor during the intervention)															x	x	x	x	x											
Meeting with local authorities, camp leaders and project staff to introduce the content of the intervention and the project staff and to present the project plan																														
Determine a schedule for camp visits, activities and follow-																x	x	x	x									+		<u> </u>
up visits									<u> </u>		<u> </u>	<u> </u>			x	x	x	x	x	x	x	х	x					\square		
Implementation of prevention activities																	x		x		x		x		x		x	\square	x	
Submission of Project Report		1											1				x	x	x	x	x	х	x	x	x	x	x	x	x	x